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E-mail, Text (SMS) Messaging and Voice Mail Informed Consent

Email: Dr.AChiesa@gmail.com
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In order to communicate with you by e-mail, text SMS message and/or voice mail, Dr. Chiesa needs to make sure you are aware of the confidentiality and other issues that arise when we communicate this way and to document that you are aware of these forms of communication and agree to them.

Information contained in e-mail, SMS messages and/or voice mail may be privileged and confidential. There is some risk that any protected confidential information contained in an e-mail, SMS message, and/or voice mail may be disclosed to, or intercepted by, unauthorized third parties. Please be aware that e-mail, SMS or voice mail communication can be intercepted in transmission or misdirected. Other risks may include the user sending e-mail, SMS, and/or voice message to an incorrect address, falsification of content by a third party, and misinterpretation of tone and meaning of the e-mail or SMS text. I understand that SMS text messages may be even less secure than e-mail and that the same conditions apply.

Your use of e-mail, SMS messaging and/or voice mail to communicate confidential information with Dr. Chiesa indicates that you acknowledge and accept the possible risks associated with such communication. Dr. Chiesa will respond to your e-mail, SMS text, and/or voice mail, but to do so you must provide your consent, recognizing that e-mail, SMS text and/or email are not a secure form of communication. Dr. Chiesa will use the minimum necessary amount of protected health information (PHI) to respond to your query. Please consider communicating any sensitive information by telephone or US postal mail. If you do not wish to have your information sent by e-mail/SMS text/voice mail, please call me at (727) 510-3352 or send information via US postal mail to Dr. Chiesa at P.O. Box 531482/St. Petersburg, FL 33747.

Your consent to e-mail correspondence, SMS text messaging, and/or voice mail includes your understanding of the following conditions:

- All e-mails and SMS messages to and from you concerning your child's personal health information (PHI) will be a part of your child's permanent record at Carella & Associates, LLC and will be accessible to anyone given access to those records.
- Although Dr. Chiesa will endeavor to read/listen and respond to e-mail, SMS text, and/or voice mail messages promptly, she cannot guarantee that any particular message will be read/listened to and responded to within any particular time frame. Because a prompt response cannot be guaranteed *please do not use e-mail, SMS text, or voice messaging in a case of an emergency.*
- You are responsible for following up with Dr. Chiesa if you have not received a response to an e-mail, SMS text message, or voice message within a reasonable time frame.
- Medical information is sensitive, thus unauthorized disclosure can be damaging. You should not use e-mail, SMS text, or voice mail for communications concerning diagnosis or treatment of AIDS/HIV infection, other sexually transmissible diseases, mental health, and developmental disability or substance abuse issues.
- Since employers do not observe an employee's right to privacy in their e-mail system, you should not use your employer's e-mail system to transmit or receive confidential e-mails about your child and/or family.
- Dr. Chiesa will take reasonable steps to ensure that all information shared through e-mails and SMS messaging is kept private and confidential. However, Dr. Chiesa and Carella & Associates, LLC are not liable for improper disclosure of confidential information that is not a result of our negligence or misconduct.

- If you consent to the use of e-mail, SMS text, and/or voice mail, you are responsible for informing Dr. Chiesa of any type of information that you do not want sent to you by e-mail, SMS text, and/or voice messaging.
- You are responsible for protecting your password and access to your e-mail account and any e-mail you send or you receive from Dr. Chiesa to ensure your confidentiality. Dr. Chiesa cannot be held liable if there is a breach of confidentiality caused by a breach in your account security.
- I understand that while I am giving permission for e-mail, SMS text and and/or voice messages, these messages left to me by Dr. Chiesa are *not encrypted*, are *not secure*, may be *misdirected*, and may *be read or heard by others*.
- Any e-mail, SMS text, and/or voice message that you send that discussed your child’s Psychoeducational Assessment outcomes, medical and mental health diagnoses, and/or any forms of treatment constitutes informed consent to the information being transmitted. If you wish to discontinue e-mail, SMS text, and/or voice information, you must submit a written request informing Dr. Chiesa that you are withdrawing consent to e-mail information, SMS text, and/or voice messaging.
- I understand that while I may request electronic communication, Dr. Chiesa is not obligated to respond electronically if there are any concerns about the legitimacy of the e-mail and/or SMS text query, or the identity of the e-mail and/or SMS text correspondent.
- I understand that if I use email, SMS text, and/or voice messaging to make or request scheduling changes, it is my responsibility to confirm that Dr. Chiesa has received my communication more than 24 hours before the appointment time being changed. If I believe I need a response within 48 hours, I will not use e-mail and/or SMS messaging but will call Dr. Chiesa. If I do not receive an answer to a routine e-mail or SMS text message within two working days, I understand that I should call Dr. Chiesa at (727) 510-3352.

Please mark Yes/No and all applicable subsections:

- Yes, I have read the above and consent to (*mark all that apply*)
 - e-mail correspondence with the following email address(es): () _____
() _____
 - SMS text messages with the following phone number(s): () _____
() _____
 - voice messages with the following phone number(s): () _____
() _____

- No, I am not interested in (*mark all that apply*)
 - e-mail correspondence
 - SMS text messages
 - voice messages

Child’s Name

Child’s DOB

Name of Parent/Legal Guardian

Signature of Parent/Legal Guardian

Date